



HOUSE EVERYONE STL

WINTER YOUTH SHELTERING REQUEST FOR PROPOSAL (RFP)

Issued by: House Everyone STL (HESTL)

Date Issued: September 20th, 2024

BACKGROUND

Company Overview:

House Everyone STL is a 501(c)(3) agency created to provide a data-driven approach to serving our region's unhoused through a coordinated, cohesive and collaborative system guiding people into homes with the supportive services needed for success.

Project Goals

House Everyone STL (HESTL) is pleased to announce the availability of flexible funds to support Emergency Winter Outreach, focused on supporting the sheltering needs of individuals ages 18 and under experiencing homelessness during the colder months.

These funds can be requested by any registered 501(c)(3) organizations who have demonstrated experience in providing services to individuals experiencing homelessness, particularly in the winter shelter operations in St. Louis City. Funds are designed to bring people inside during times of the winter outreach, November 2024 through April 2025.

SUBMISSION REQUIREMENTS

Applicants must meet the following criteria to be considered for funding:

1. **Non-profit Status:** Applicants must be registered 501(c)(3) organizations or demonstrate a fiscal sponsorship arrangement with a registered non-profit entity.
2. **Experience:** Demonstrated experience in providing services to individuals experiencing homelessness, particularly in shelter operations.
3. **Geographical Focus:** Services must be provided within St. Louis City.
4. **Demographic Focus:** Services must be provided to individuals ages 18 and under.

PROJECT DETAILS

Description

HESTL aims to allocate funds to organizations and initiatives that can effectively and compassionately support individuals experiencing homelessness. The primary focus of this funding opportunity is to:

1. **Support the Operation of Pop-Up Shelters:**
 - Staffing costs (salaries, stipends, etc.)
 - Food and nutrition services for shelter clients
 - Training for shelter staff and volunteers
 - Medical and clothing supplies
 - Maintenance and operating expenses for shelter facilities

Scope and Budget

Awards Range: Grants will be awarded in the range of \$1,000 to \$5,000.

Funding Period: The funding period will cover operations and emergency preparedness from November 2024 to April 2025.

PROPOSAL REQUIREMENTS

Proposals should include the following components:

1. Organizational Information:

- Organization name, contact information, and mission statement
- Proof of registered 501(c)(3) status

2. Project Description:

- Description of the proposed winter support activities
- Detailed budget using HESTL budget template, including a breakdown of requested funds
- Staffing plan, including roles and responsibilities
- Plan for training staff and volunteers
- Expected number of individuals served

3. Timeline:

- Detailed project timeline, including dates of operation, days of the week and hours open

4. Partnerships:

- Description of partnerships or collaborations with other organizations if applicable

SUBMISSION OF PROPOSAL

Please submit your proposal electronically to Melissa.Johnson@HouseEveryoneSTL.org.

Please include the following in your proposal:

- Application Checklist
- Cover Sheet
- Project Narrative
- Project Line Item Budget
- Agency budget (use HESTL Budget Template)
- Copy of Agency's Federal Tax Exemption Letter – 501(c) 3 (if applicable)

REVIEW PROCESS

Proposals will be reviewed by a committee of HESTL board members, staff members, and community representatives. Funding decisions will be based on the strength of the proposal, alignment with HESTL's mission, and the potential impact of the project. Award letters will be sent out on a rolling basis.

We look forward to receiving your proposals that support innovative and compassionate solutions to meet the needs of our community this winter.



For more information about this project, reach out to

Melissa Johnson

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Operations and Community Engagement Coordinator

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